

**Wilton Link**  
**Annual General Meeting**  
7.00 pm Wednesday 9 Oct 2021  
Minutes of meeting

**Attendance** :Committee members: Roger Williams, Valerie Williams, Steve Long, Beth Andrews.Volunteers and clients: Christine Wickham, Pauline Mahoney.  
Apologies: Geoff Jenson, Rosemary Everard, Phil Pykett.

1. Welcome and Introduction

Roger Williams welcomed all present to the AGM and introduced the Committee members.

2. Minutes of meeting on 22 May 2019

Christine Wickham proposed that these be accepted as read. This was seconded by Pauline Mahony

3. Matters Arising:Nil

4. Report by Chair

Roger reported that due to Covid 19 there had been no AGM in 2020. Contact had been made with the Charity Commission who agreed to our suggestion that an annual report outlining activity in 2019 be sent to Link Clients and volunteers by way of a newsletter which happened in Summer 2020. A copy of the newsletter can also be found on the Link web page. Roger then reported as follows:

During 2020 the following support was provided to clients:

178 Health related journeys were made (ie visits to hospital etc..)  
181 other journeys were made  
52 pick ups for prescriptions were made  
1,360 hours of volunteers time were recorded

Drivers miles for 2020 were 5856 (down from 18,822 in 2019).

In addition to the above the following support was provided.

Between March 2020 and September 2020 a bread run was arranged by Steve Long. This involved weekly orders of bread and cakes being collated each week and a collection from Reeve on Friday morning. All orders were delivered to the home addresses of clients

Periodically all clients were contacted by phone by a Committee member to ascertain if they were well and if they needed anything.

A list of books was drawn up and supplied to all clients who were then able to place an order for a loan. Books were delivered to the home addresses of clients

A newsletter was circulated to all clients during the summer of 2020 to make them aware of the support provided by Link and to encourage them to contact the Link line if help were needed.

Requests for prescriptions were received and collected. A number of these requests were from persons outside the Link area but were met nonetheless.

Any request for transport was actioned wherever possible.

## 6. Treasurers Report:

After 5 years in post our Treasurer, April Slack, decided to stand down. During her time in the post, April successfully applied for thousands of pound of tax relief from HMRC and we are very grateful to her for all her hard work. Sheila Clifford has agreed to take on the role from 1 Feb 2022 and until then Roger is carrying out the duties of treasurer. Arrangements have also been made for the Link accounts to be examined twice a year by an independent financial auditor. The individual who has agreed to do this at no charge is a retired bank manager.

Roger reported financial matters for 2020 as follows:

During 2020 the Link received total income of £7,370.78. This included payment for bread from Reeve (£705.90)

The major item of income was Gift Aid tax relief of £4,428.32 which was mainly due to an application by the treasurer to recover gift aid on small donations for the previous 4 years.

The total expenditure for 2020 was £5,007.17

The main item of expenditure was drivers reimbursements of £2,922.25 (down from £8,448.80 in 2019)

The balance at the end of 2020 was a surplus of £2,363.61

The balance at the end of 2020 and including monies placed with Shawbrook Bank was £12,199.38. This compares to a balance of £9,835.77 at the end of 2019.

## 7. Secretary's report

Steve reported as follows:

- the Link Insurance had been renewed at the beginning of May 21 through Wiltshire Community First. This is a block insurance which covers all Link

schemes in the county and for comparable cover had reduced the cost to Wilton Link by about £100

- a request was made earlier in the year by Salisbury Silver project for the Link to identify 15 clients who would benefit from receiving an afternoon tea. As a result cream teas were collected by SL and were distributed by Committee members to 15 very grateful clients in April 21.
- Wilton Link had also distributed over 200 packs provided by Silver Salisbury at the beginning of the year to our clients. These packs contained various information on help available but also a quiz book and a short publication of memories in the pandemic.

#### 8. Election of Officers

All Committee members were willing to continue in their role. A proposal for re-election of all was made by Christine Wickham and seconded by Pauline Mahoney.

#### 9. Clients outing

- RW informed the meeting that after a long period where there had been no client outings due to Covid, an outing for clients to the Cranborne Garden Centre had taken place last month.
- Another outing would be held at Wilton Garden Centre just before Xmas. This will be advertised on the December Link Newsletter.

#### 10. 10.AOB

- Christine Wickham asked that the appreciation of all those who benefitted from the Link service be recorded in the minutes.
- Closure of meeting: the meeting closed at 7.45 pm.